



# Club News MASTERCLASS

with Susan Newby & Debb Hackett



## Running Order

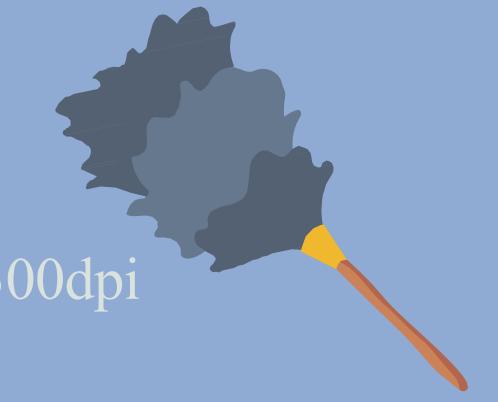
- quick intro
- housekeeping photos
- housekeeping- submitting
- writing basics
- top tips
- questions



#### Housekeeping - Photos

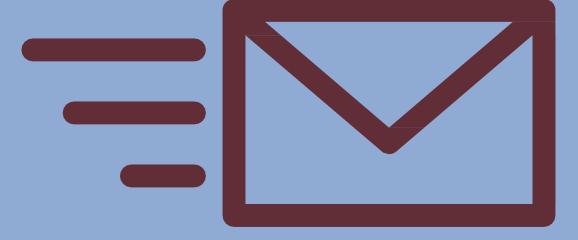
- high resolution need to reproduce at 300dpi
- lovely clear image
- not over exposed
- provide captions
- provide photographer credit/get permission
- photos CANNOT come from social media
- send as jpg attachment/via S&G Dropbox





### Housekeeping - Submitting

- Club name in email subject
- Be prompt
- Stick to the length allowed



## Writing Basics

- word count
- weather small island
- births/marriages/deaths
- timing of publication



## Top Tips

- contractions
- going to/starting to
- inside jokes
- repeated conversations





## Top Tips

- accomplishments
- notable flights/landings
- events
- club development



